

COMPANY NEWSLETTER

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AUGUST EDITION



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WELCOME TO CAAA

The Civil Aviation Academy has over 20 years of experience in the aviation sphere. Our consultants are available to answer all your aviation regulation and manual update queries.

Our specialty courses include:

- Dangerous Goods Awareness and Acceptance of Non-Dangerous Goods (initial issue and refresher) Courses
- Safe Transport of Infectious Substances By Air (Shippers Training) (initial issue and refresher) Courses
- Crew Resource Management (CRM), also known as Aviation Decision Making (ADM) Courses



For course sales and general enquiries contact: andy@caa.com.au
For marketing and attendance at expos and conferences: smunckton@caa.com.au

Newsletter Highlight

Proud Finalists in the Australian Aviation Awards 2024

We are thrilled to announce that the Civil Aviation Academy has been named a finalist in 4 prestigious categories at the Australian Aviation Awards 2024, which will be held in Sydney this year. Our nominations include:

- Aerial Services Business of the year
- Best Innovation of the Year
- Brand or Marketing Campaign of the Year
- Female Aviation Leader of the Year (Small Business) – Congratulations to our CEO, Sue-anne, on this well-deserved recognition.

Additionally, we are delighted to share that Sue-anne was announced as a finalist for the Global Influencer Award 2024 and on 21 July was announced as a winner in this award!

Congratulations to Sue-anne and the entire CAAA team for these remarkable achievements.



Welcome onboard, Zana!



Zana is the personal assistant to Sue-anne, the director of CAAA. With a proactive approach to learning, Zana excels in organising the calendar, managing events, and coordinating meetings and emails. Leveraging a knowledgeable background in aviation, having previously worked as a ground handler at a charter company, Zana possesses a deep understanding of the day-to-day airport environment. This experience, combined with organisational skills, ensures seamless support and efficient management of Sue-anne's professional responsibilities.



ROTORTECH 2024

The Civil Aviation Academy attended the recent RotorTech 2024 (June 4-6) where we were able to connect with current clients and meet new one. RotorTech 2024 saw an impressive turnout with 2,356 attendees and 112 participating exhibitor organisations. This event was exceptionally successful engaging conversations about aviation and the courses we offer.

The Civil Aviation Academy gave its RotorTech 2024 exhibition stand furniture a second life by donating chairs and tables made of cardboard to visiting secondary schools. This initiative was inspired by the unprecedented success of our fully recyclable stand at the Avalon Australian International Airshow in 2023, reflecting CAAA's commitment to innovation and sustainability. This year, the RotorTech furniture was donated to Miami State High School's aerospace program, and they were thrilled to incorporate the furniture into their creative space at school.

Upcoming CASA Deadlines

Just a reminder:

Part 133 (rotorcraft), Part 135 (smaller aeroplane) and certain Part 138 (aerial work) operators are required to:

- complete the submission form and self-assessment worksheet relevant to your activities and, if required provide your manual to us, by 31 August 2024
- implement your training and checking systems by 28 February 2025.

For assistance with completing these assessments and manuals, please contact us at smunckton@caaa.com.au - our team is ready to help.

WILL IT BE YOU

BE OUR
40,000th
COURSE PARTICIPANT

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Changes to the Australia Post Prohibited and Restricted Items List

As of May 22, 2024, the Australia Post Office has implemented updates to its Prohibited and Restricted Item List.

[prohibited-restricted-item-list-packaging-guide.pdf \(auspost.com.au\)](https://auspost.com.au/prohibited-restricted-item-list-packaging-guide.pdf)

For those clients who ship biological samples and specimens please be aware that Australia Post has further limited the items that may be sent by mail.

Of note are the following:

- Biosecurity controlled items e.g. animal reproductive material, meat, offal, fruit, eggs, bees wax etc. – see page 13 of the document.
- Live organisms – see page 18 of the document.
- Patient specimens and biological specimens – NOTE: Biological specimens, category B may NOT be shipped by Australia Post – see page 9 and 21 of the document.

Any queries as to the changes, as always we are happy to assist, contact our DG Training Manager, Sue-anne at smunckton@caaa.com.au

New Plain English guide developed by CASA

NEW in July 24, 2024

CASA has developed a guide to help you understand the regulations that apply to flight crew licensing (aeroplane category). A guide for the helicopter category is coming soon.

The guide sets out the regulatory requirements in a concise, clear, easy-to-read, and practical format for:

- Part 61 of the Civil Aviation Safety Regulations (CASR)
- Part 61 MOS.

It contains exemptions, relevant guidance material and advisory documents.

Who the guide is for

We have designed this guide for:

- aeroplane category pilots
- flight training providers
- aerial work operators
- air transport operators.

Feedback

CASA encourages [feedback](#), including whether the guide provides:

- regulatory information in simple, easy-to-read, and clear language
- a logical structure and format to the information.

Take a look at the new guide here:

[part-61-guide-aeroplane-category-flight-crew-licensing.pdf \(casa.gov.au\)](https://casa.gov.au/part-61-guide-aeroplane-category-flight-crew-licensing.pdf)

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Exciting News from CAAA

Civil Aviation Academy Australasia Pty Ltd has been designated as a primary supplier for the Women in the Aviation Industry Strategic Action Plan for 2024-2026. This appointment extends the success of the Sky Careers initiative that was launched in March 2024.

www.skycareers.com.au

Supported by the Civil Aviation Academy, the Sky Careers Institute, co-founded by Directors Sue-anne Munckton and Mark Hodgson, will be structured into three tiers: Sky Careers Leadership, Sky Careers Connect, and Sky Careers Australia.

“This initiative is vital in fostering a positive cultural shift and ensuring that aviation becomes an attractive and inclusive field for all,” said Sue-anne Munckton in a recent media release.

The new Sky Careers models will be delivered in a dynamic learning environment, covering career development, communication, personal branding, leadership, mental and physical health, diversity, technology, risk, and change management. The guest speaker program will feature accomplished leaders from aviation and the broader business community, inspiring participants to achieve their full career potential.



Course Price Update Effective Aug 1st, 2024

We are updating our course prices for the first time since January 2020. Starting August 1st, there will be a small increase in fees. The new prices are as follows:

- **New Clients:** \$150 (currently \$140)
- **Renewing Clients:** \$125 (currently \$115)
- **Bulk Orders (10 or more courses):** \$125 per course (currently \$115)

Bulk order course numbers are valid for 6 months and can be used until the end of the year.

- **Combination Pack (Dangerous Goods + Crew Resource Management Course):** \$200 (currently \$190)

Orders placed in July 2024 will still be charged at the current rates.

To place your order, contact us at 08 6180 7939 or andy@caaa.com.au. Order can also be placed directly through our website for instant access. www.caaa.com.au

Thank you for your understanding and continued support.

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**CIVIL
AVIATION
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